

Bowls Taranaki (inc.)

Minutes of a meeting of the board of Bowls Taranaki held
at the Bowls Taranaki office on the 20th April 2026 at 10.30am

WELCOME: The Board Chairman welcomed the board members.

PRESENT: Grant Hassall (President & Chairman), Kristin Stampa (Vice President), Robert Wolfe, Chris Commane, Dean File, Val McEldowney, Kevin Gray, Ian Lewis (Executive Officer).

APOLOGIES: None.

MINUTES: Moved by Kevin Gray/Dean File that the minutes of the board meeting held on 2nd March 2026 having been duplicated and circulated to all members, be taken as read and confirmed. **CARRIED**

MATTERS ARISING: None

CORRESPONDENCE:

Inwards: Women's Selector Report – National Intercentre and 2025-26 season
Managers Meeting Minutes – Hexagonal and Octagonal
Bowls New Zealand merch for youth events.
Thank You from FDMC for promotion of Taranaki Sec. Schools winning team
Bowls NZ National Intercentre Parajacks decision
Bowls NZ Conditions of Play – National Intercentre, Interclub
Notice from Te Maunga Taranaki Bowls – Aotearoa Maori Bowls
Grant application accepted – Venture Taranaki
Letter from Inglewood BC – Avery and Gilmour Presentations
Enquiry – Limited Membership in Snowdon tournament
Enquiry – Health and Safety
Correspondence - Women's Ch. of Ch. Triples and poor sportsmanship
Invitation to Board Members to attend representative dinner
Nominations received – Annual Awards

Outwards: Thank you letter to Simon Rowe – Under 26's Manager
Sponsors Reports
Affiliated Club letter to Fitzroy BC
Endorsement to Te Maunga Taranaki Bowls hosting Aotearoa Maori Bowls
Meeting with Taranaki Lawn & Sports Field Network Plan
Application to Venture Taranaki – Major Events Fund
Grant Application to Lion Foundation
Accountability to Pub Charity
Accountability to Grassroots Trust Central
Orbit Travel – Enquiry National Intercentre – Dunedin
Nomination Forms – Presidential and Board Positions
Nomination Form – Under 26s Manager
Annual Return and Membership Database to Clubs
Bowls NZ National Intercentre Parajacks Feedback

The inwards correspondence was received and outwards confirmed.
Moved by Kristin Stampa/Val McEldowney

CARRIED

FINANCIALS: Moved by Dean File/Robert Wolfe that the financial statements for March be approved. **CARRIED**

It was moved by Grant Hassall/Robert Wolfe that "Bowls Taranaki apply to NZCT for the amount of [confidential] towards salary for 12 months for the position of Executive Officer" **CARRIED**

HEALTH AND SAFETY:

An updated RAMS (Risk Assessment Method Statement) was completed for all Taranaki Centre events. All Supervisors have access to Health and Safety advice in their administration folders for when clubs are hosting Bowls Taranaki Centre events. No Health and Safety issues in the office were noted.

REPORTS

a) Administration and Marketing

A successful application was received from Venture Taranaki for funding towards The Devon Hotel Taranaki Men's and Women's Open Fours.

b) Greens

It was noted that the Greenkeepers had held a successful tournament at Manaia.

c) Events

It was moved by Kristin Stampa/Kevin Gray that Bowls Taranaki change our regulations around late starting from 30 minutes to 15 minutes, so that for Bowls Taranaki events "If, 15 minutes after the scheduled start time for a game one or more players are absent from a team, then the defaulting team will forfeit the game to their opponents." **CARRIED**

The draft programme for 2026-27 was circulated. Draft Programme to be sent to clubs for feedback before being approved at our AGM.

Clothing and Dress Regulations were discussed. It was moved by Kristin Stampa/Robert Wolfe that "any player, team or side in breach of the clothing regulations will be asked to correct it and if they do not, they may be defaulted by the supervisor or controlling body." **CARRIED**

It was suggested that Interclub Division 1 & 2 be reviewed. It was moved by Chris Commane/Kevin Gray that "a proposal be put to the AGM for the 2027-28 season on whether to stay with the current format allowing all Clubs to enter Division 1 with up to 12 sides entering and a finals day be played, or whether 3 Divisions of 8 sides with round robin play and promotion/relegation be held." **CARRIED**

d) High Performance

A report was filed by the Women's Selector for the season.

A dinner was held to recognise the efforts from representative players and management. This was paid for by players and management themselves.

e) Youth

The Bowls Taranaki Secondary Schools event was held at West End and was very successful. The winning school was Stratford High School, and the winning team

came from Francis Douglas Memorial College. School sessions with New Plymouth Boy's High School have been held at Fitzroy BC. A debrief of all youth events from 2025-26 to be held.

f) Membership/Club Engagement

Annual membership returns have been sent out. Clubs **must** return them before 31st of May.

GENERAL BUSINESS

Health and Safety for Clubs

It was noted that Supervisors continue to do a good job of announcing Health and Safety notices before play starts at Centre events, and supervisors and clubs are to be reminded that this continues to be an important part of their hosting obligations.

For Clubs, it was advised that ahead of their AGM, that clubs review their Health and Safety Policy, ensure a Health and Safety Officer is appointed for the upcoming season and that their clubs Risk Register continue to be updated.

Sport New Zealand templates for Health and Safety to be sent out to all clubs ahead of our AGM and Board Members are to continue working with their buddy clubs, to ensure Health and Safety risks are minimised at each club.

It was moved by Robert Wolfe/Val McEldowney that Bowls Taranaki invite Chris O'Dea to talk about his concerns around health and safety for clubs at our AGM. **CARRIED**

Taranaki Lawn and Sports Field Network Plan

An initial meeting was held with Taranaki Facilities Consortium. Our views were expressed around continued access to grant funding and the importance of our local clubs to their communities. A workshop is to be held at the Sport Taranaki offices, Ian Lewis to attend.

Health and Safety - Travel during a Declared State of Emergency

It was moved by Dean File/Robert Wolfe that regulations be added to our Operations Manual to cover off safe travel for representative sides. In summary, Representative Managers should assess conditions before travelling and should only travel in safe conditions with good visibility. All representatives are to follow any instructions from Civil Defence and emergency services.

Plural Membership

Plural Membership was discussed. It was noted that the Centre can put in place regulations around Plural Membership and eligibility for Club Championships and Centre events. Ian Lewis and Grant Hassall to look into our current regulations and suggest any improvements that could be made around Plural Membership.

Limited Members

Limited Membership as it pertains to our constitution to be discussed at our AGM.

Letter received – Women's Champion of Champions Fours

There was some unsatisfactory behaviour from players and spectators at the Women's Champion of Champions event at Tower. The correct action was taken by making the

Umpire aware and steps were taken to limit noise from the clubhouse.

Any unacceptable behaviour at Centre events should be addressed to the Umpire or Supervisor first. If behaviour goes too far, then it can be considered a disciplinary matter and can be covered off under our constitution.

Bowls New Zealand National Fours and Mixed Pairs 2028-29

It was moved by Grant Hassall/Chris Commane that Bowls Taranaki formally send a letter to Bowls New Zealand applying to host the National Fours and Mixed Pairs for 2028-29.

CARRIED

Bowls Taranaki Annual Awards

Nominations can be sent to the Centre Office until the 1st of May. Our Annual Awards and Dinner to be confirmed at the next board meeting.

Honorariums

It was moved by Robert Wolfe/Dean File that Honorariums due to be paid to the Centre President, Board and Selectors remain as the status quo for this season.

CARRIED

Bowls Taranaki AGM

Our AGM to be held at Stratford-Avon Bowling Club (pending availability) on Saturday 27th June, starting at 9.30am.

The meeting was closed at 11.55am.

Next Meeting: Monday 18th May, 2026 at 10.30am at the Centre Office.

Confirmed as a true and correct record:

President/Chairman: Grant Hassall