

Bowls Taranaki Health and Safety

Health and safety legislation makes it clear that Health and Safety is ‘everybody’s responsibility’. This document seeks to set out the Health and Safety roles and responsibilities of individual partners in delivering high quality, safe and healthy environments for schools, students, staff and community. The system is informed by various legislations, regulations and guidelines, including the Health & Safety Work Act (2015), Health and Safety at Work (General Risk and Workplace Management) Regulations 2016, the Vulnerable Children’s Act (2014) and the Ministry of Education Health and Safety guidelines (2016) and Adventure Activities Regulations (2011). The Health and Safety at Work Act 2015 is New Zealand’s workplace health and safety law. It came into effect on 4 April 2016 and sets out the principles, duties, and rights in relation to workplace health and safety. Bowls Taranaki are committed to maintaining safe and healthy environments for all. When there are multiple Persons Conducting a Business or Undertaking (PCBUs) with overlapping duties, collaboration is essential. This includes: Consult, co-operation and co-ordination. For example: Clearly communicate each parties’ roles and responsibilities: Sharing relevant health and safety information. Reporting accidents, incidents or near misses. Volunteers and Players must take reasonable protections for their own health and safety.

Risk Assessment

Name/s of lead staff: Ian Lewis, (Health and Safety Advisor – Bowls Taranaki) and the Tournament Supervisor.

Activity or event: Bowls Taranaki Centre Event

Location of activity/event: Clubs around Taranaki

Number of Participants: Approx. 50-100

		Potential severity of harm		
		Slight	Harmful	Extreme
Likelihood of harm occurring	Highly Unlikely	Trivial	Tolerable	Moderate
	Unlikely	Tolerable	Moderate	Substantial
	Likely	Moderate	Substantial	Severe

Hazard Why is it hazard?	Risk Associated Harm that can be caused	Pre Risk Classification	Eliminate/Minimise Strategy	Post Risk Classification
People				
Age and Physical Fitness	Players could feel exhausted at risk of Falls.	Moderate	Players are given a break after each game. Food and drinks are available at the host club. Substitute forms are available for players who can not continue due to fatigue/illness	Tolerable
Physical Disability and Pre-existing Conditions	Risks associated with specific medical conditions	Substantial	Players can bring their own aids and medications with them. Players are to be advised of Health and Safety precautions at the start of each day. (eg. No smoking on the greens) Clubs used are compliant with Health and Safety standards.	Moderate
Hospitality and Alcohol	Safe consumption of Alcohol	Severe	All Clubs have a liquor licence if serving alcohol and are to abide by Council rules. Any clubs found not applying to the law will not be booked for future events. Food must be available to purchase	Trivial
Players with Limited Mobility	Discrimination	Moderate	Any players with the requirement for a wheelchair or motorised scooter, can be placed at venues that more easily accommodate them. Supervisors are encouraged to use outside rinks (1 or 8) to help facilitate access to the green.	Tolerable
Equipment:				
Bowls on the Green	Impact Injuries, Falls	Tolerable	All teams are advised that leads and twos (in a game of fours) are to stay on the bank, avoiding stepping on bowls, and giving clear sight for anyone on the playing surface to be able to see a bowl coming towards them or to avoid accidentally stepping on a bowl.	Trivial
Playing Surface	Falls	Moderate	In wet weather conditions causing a slippery playing surface, Bowls Taranaki supervisors are advised to halt play. Greenkeepers can close greens when conditions get slippery/wet	Tolerable
Environment :				
Hot Weather and Sun	Sunstroke, Heat exhaustion, Sunburn	Moderate	If it is very hot, clubs are advised to have sun shades up where installed. Free drinks, water, tea and coffee are available for everyone. Breaks are scheduled between games.	Tolerable
Smoking	Irritation caused by second hand smoke	Tolerable	Players are advised at the start of the day of smoking areas at clubs and players are to go there to smoke. Bowls Taranaki rules state, that there is to be no smoking on the green. Players and Teams can be a defaulted if they persist.	Trivial
COVID / Flu	Older people are more likely to have complications from illness	Severe	Substitute laws apply, anyone who is sick or unwell is encouraged to get a substitute, thereby lowering the risk of spreading illness through players involved any tournament	Tolerable

In an emergency What will you do	Follow Health and Safety Guidelines. Supervisors are advised to ensure required action takes place which could include calling 111 if needed.
Training requirements Of staff, participants, volunteers	Supervisors have this Health and Safety assessment with them at the event. All Clubs are required to abide by their council laws and have food and drink available for purchase by supervisors, players and volunteers. Clubs are to be compliant with their Health and Safety requirements. If there is a Health and Safety matter, an accident investigation report to be filled out by someone from the club hosting. Players are informed of Health and Safety at the start of the tournament by Supervisors. Bowls Taranaki Health and Safety Policy is available on our website for everyone to view.
Policies and Guidelines	Bowls Taranaki Health and Safety Policy, RAMS Forms Completed. Accident Investigation Form available from Centre Office.

Review: Did any additional hazards or risks occur? Were there any accidents, incidents or near misses? If yes, please complete the appropriate form and attach to this document.