

Bowls Taranaki (inc.)

Minutes of a meeting of the board of Bowls Taranaki held
at the Bowls Taranaki Centre Office on the 9th July 2026 at 10.30am

WELCOME: The Chairman welcomed the Board Members.

PRESENT: Robert Wolfe (President), Grant Hassall (Chairman & Vice-President), Chris Commene, Dean File, Kevin Gledhill, Kevin Gray, Neville Nodder, Ian Lewis (Exec. Officer).

APOLOGIES: None.

MINUTES: Moved by Dean File/Robert Wolfe that the minutes of the board meeting held on 18th May, 2026 having been duplicated and circulated to all members, be taken as read and confirmed. **CARRIED**

Also, it was moved by Neville Nodder/Chris Commene that the minutes of the board meeting held on 27th June, 2026 having been duplicated and circulated to all members, be taken as read and confirmed. **CARRIED**

MATTERS ARISING: None

CORRESPONDENCE:

- Inwards: Successful Grant Application to NZCT – Wages
 Successful Grant Application to Lion Foundation – Office Rent
 Financial Performance Report review from Moore VBW
 Annual Membership Returns from Clubs
 Nominations for Bowls Taranaki Presidential and Board positions.
 Player Feedback – Representative player surveys for season
 Reports for AGM from president, chairman, selectors and associations
 Bowls New Zealand AGM - Notice of Life Membership
 Health and Safety enquiry – Chris O’Dea
 West End Letter – Lunches for Centre events
 Women’s representative player application forms
- Outwards: Grant Application to Four Winds – pre-season representative play
 Grant Application to NZCT – Wages
 Grant Accountability to Aotearoa Gaming Trust – Office Rent
 Grant Accountability to Tu Manawa – Sport Taranaki/Youth events
 Bowls Taranaki Award winners congratulated and invites to Annual Dinner
 Letter to Summerset - Sponsorship
 Correspondence with sponsors, advert proofs and sponsorship for 2026-27
 National Rangatahi Youth Meeting – Attendance
 Centre Secretaries/Managers Meeting with Bowls NZ - Attendance
 Bowls Taranaki Youth Committee Meeting notes
 AGM Documents and Matters to Consider for Clubs
 Bowls Taranaki AGM and Board Meeting Minutes
 Annual Financial Statements to Companies Office
 Budget to Regional Centres for Men’s Junior Hexagonal
 Appointment of Denise Heaven – Women’s Development Side Manager
 Appointment of Kevan Sellers – Under 26s Selector/Manager

Letter to Awakino – Club Tournaments for Liquor Licence

The inwards correspondence was received and outwards confirmed.
Moved by Kevin Gray/Chris Commene.

CARRIED

FINANCIALS: Moved by Dean File/Robert Wolfe that the financial statements for May and June be approved.

CARRIED

It was identified by our financial reviewers MooreVBW that specialist accounting software should be used.

It was moved by Robert Wolfe/Kevin Gledhill that 'Bowls Taranaki move to using Xero software to manage accounts.'

CARRIED

Val McElDowney has offered to continue as a signatory on the accounts. We thanked Val for her continued assistance.

A budget for the 2026-27 season was presented. It was moved by Kevin Gray/Kevin Gledhill that the budget for the 2026-27 season be approved.

CARRIED

It was moved by Grant Hassall/Ian Lewis that Bowls Taranaki apply to the Toi Foundation for an Event Grant for the amount of \$10,000 exc. GST. towards costs for hosting our Taranaki Men's and Women's Open Fours for 2026-27.

CARRIED

HEALTH AND SAFETY: No health and safety issues in the office were noted.

REPORTS

a) Administration, Finance and Marketing

All sponsors have been contacted ahead of the new season and BHL Feeds has come on board as a new sponsor for the Hugh Moss. A marketing meeting to be held to discuss sponsorship opportunities.

b) Greens

It was moved by Dean File/Kevin Gray that the Greens Advisory Panel for 2026-27 be Mike Walsh, Gavin Benton, Terry Mullin and Keith Sampson.

CARRIED

Ian Lewis to continue to work with Keith Sampson on the selection of greens.

c) Events

Ian Lewis and Grant Hassall to continue as the Match Committee for the 2026-27 season. Another member to be appointed before the season starts.

d) High Performance

The meeting received and approved the report from the High Performance Committee. Feedback had been sought from representative players about the previous season and selectors have reviewed their programme for practice and coaching. Initial squads have been selected for the men's sides and women's players are to meet soon to start pre-season.

Chris Commene, John Gray, Dean File and Ian Lewis to continue as our High

Performance Committee.

Kevan Sellars has been appointed as our Under 26s Selector/Manager. Denise Heaven has been appointed as our Women's Development Manager.

e) Youth

A Youth Committee meeting had been held. Events from the previous season had been reviewed. It was acknowledged that good participation was being achieved, and our Under 26s players are of a high standard, however converting interest from younger players into membership and potentially being available for our Under 26s continues to be something to work on. Clubs to be contacted to advise if they are interested in working with our Youth Committee to encourage youth players. A letter to be sent to seek a 'Youth Liaison Officer' from each club that is interested.

Amanda Crehan, Kevin Gledhill, Dean File, Kevin Southee and Ian Lewis to continue as our Youth Committee for 2026-27.

f) Membership/Club Engagement

A discussion was had about objectives for the board for the upcoming 2026-27 season. Board Members to liaise with 'buddy clubs' throughout the season.

Board Members 'buddy clubs':

Robert Wolfe: Waitara, Lepperton and Urenui.

Grant Hassall: Awakino, West End, Waimea, Vogeltown and Opunake.

Chris Commane: Pihama, Manaia, Stratford-Avon

Dean File: Fitzroy.

Kevin Gledhill: Paritutu.

Kevin Gray: Rahotu, Okato and Oakura.

Neville Nodder: New Plymouth and Inglewood.

Tower, Hawera Park and Patea to be confirmed.

President and Secretaries Meetings to be held on Tuesday the 8th September (Southern Division at Tower) and Wednesday the 9th September (Northern Division at Paritutu) starting at 6pm.

GENERAL BUSINESS:

Draft Programme for 2026-27

After feedback at our AGM, some minor changes were made to the Draft Programme. Notably, those changes were having the Champion of Champion Finals to be played in the second weekend of May and the Centre Fours to be played over Labour Weekend. This allows Clubs to use dates in the later part of the season for Club Championships. It was moved by Robert Wolfe/Chris Commane that the Updated Programme for 2026-27 be approved.

CARRIED

Open Fours Handbooks

Due to the majority of players being able to use the website to look at the draw and the increased cost of postage, it was moved by Robert Wolfe/Kevin Gray that all Open Fours handbooks be distributed to players and teams on the first day of the tournament.

CARRIED

Gold Star Events and Player of the Year Points

It was moved by Dean File/Chris Commane that Centre events eligible for a point towards the Gold Star and Player of the Year Points to remain the same for 2026-27 season as they were for the 2025-26 season. **CARRIED**

It was noted that Centre Open events must still have a minimum of 20 entries to count towards a point for your Gold Star.

Delegate for Bowls NZ AGM

It was moved by Robert Wolfe/Kevin Gledhill that, Grant Hassall be our delegate for the Bowls New Zealand AGM. **CARRIED**

Lunches for Centre events

Correspondence had been received from West End BC. It was noted that in previous delegate meetings, the majority of Clubs were in favour of host Clubs having lunch available for purchase. This could be as simple as a bakery order or lunch run. It is not desired to have players leaving the venue during the day.

It was moved by Dean File/Robert Wolfe that the status quo continue that, Clubs when hosting Centre events must have lunches available for purchase. **CARRIED**

Pre-season events

Pre-season Taranaki representative events are being planned. It was moved by Dean File/Neville Nodder that lunches for representative players involved in pre-season events be paid for by the Centre. **CARRIED**

It was also, noted that the Indoor Stadium needed to be hired for High Performance coaching and training sessions in preparation for the season. It was moved by Dean File/Neville Nodder that Bowls Taranaki book and pay for the use of the Indoor Stadium for up to 3 occasions by both the Men's and Women's sides to facilitate High Performance coaching. **CARRIED**

The meeting was closed at 12.00 noon.

Next Meeting: 10.30am Thursday 27th August, 2026 at the Centre Office.

Confirmed as a true and correct record:

Chairman: Grant Hassall